

## Squash Canterbury Board Meeting Minutes

6.30pm Wednesday 24-7-19, Squash HQ

**Attendees:** Dave Hawes, Karen Boag, Helen Curd-McCullough, Paul Monk and via Zoom Joe Williams

**Apologies:** Shelly Drummond & Jason Merrett

**Minutes from the last meeting**

**Minutes from previous board meeting:** approved. *Moved by HC and second by PM. All the committee agreed.*

**Matters arising from previous meeting**

**Matters arising from previous minutes:**

- Update on sponsorship plan/packages
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**Finance Report**

The financial report was moved by DM and second by HC. All the committee agreed.

**Matters arising from finance report:**

Actions:

- DH – Next board meeting bring an accurate forecast

**Authorise Payments**

- Payments were moved by PM second by HC. All the committee agreed.



Signed by David Hawes, Chair.

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### **Funding update & priorities**

#### **Resolution to apply for funding:**

- "It was resolved to apply to Rata for funding towards assisting with the costs of Squash Canterbury's Young People and Women's activator projects;  
Get more Women and Young People active by trying, playing and loving Squash at their local Squash Club"

Amount applying for \$29,780

*Moved by PM Second by DH. All committee agreed*

#### **Actions:**

- PM – contact and investigate the long-term objectives/plans for Rata and NZCT

### **End of Year Financial Report**

#### **Actions:**

- DH – to present the 2018 End of year financial report

### **Summary of actions required:**

#### **Board Structure:**

#### **Actions:**

- DH - come up with a structure of the board, with clear roles and responsibilities and present to the next board meeting



Signed by David Hawes, Chair.

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**Review of staffing structure, portfolio's and responsibilities:**

- KB left the room

Actions: DH to work with KB and come back with a proposal to the next board meeting

**Squash NZ Mid-Year Presidents Meeting:**

DH gave a verbal update from the mid-year meeting.

Actions:

- DH– to devise a tiered listing of clubs; in relation to the potential for player growth and circulate to the board
- DH – contact Christchurch Squash Club to see if board members could attend a committee meeting

**New Board Member:**

Motion to co-opt Shelly Drummond onto the board to oversee funding including grants, sponsorships and donations was accepted. Moved by DH and second by PM. All committee in favour.

**Next Club Forum:**

The board agreed that it should focus on sustainable funding

Action:

- DH & KB to work together to come up with an agenda

**Sub districts:**

Board members agreed it is a good idea, especially if there are people, willing and keen to participate. It was confirmed that;

- The sub-district reps would be advisors only have no voting rights
- If a sub-district wishes to raise anything to the board, it needs to come through the sub-district rep
- If the sub-district rep wishes to raise anything at a board meeting, they need to send it to Karen at least 3 working days prior to a board meeting and Karen will distribute to the board for consideration

**Meeting closed: 8.30pm**



Signed by David Hawes, Chair.