

Squash Canterbury Board Meeting Minutes

6.15pm Wednesday 16-5-18, Squash HQ

Attendees: Scott Gardiner, Dave Hawes, Karen Boag, Lawrence Skurr, & Lynz Dick

Apologies: Paul Monk

Funding update

- **It was resolved to go to:**

- **Pub Charity**

For \$4441.60 towards costs of playing shirts for Canterbury Rep Teams

- **Rata Foundation**

For \$? To assist towards the Canterbury & Marlborough DO positions and website upgrade

- **Southern Trust**

For \$13,413.90 for funds towards the costs of senior & junior National Representative teams.

Moved by SG and second by LS. All the committee agreed.

Actions:

- KB to order the balls
- KB to follow up with Marlborough to see how much to include in the Rata application.
- KB to get a new quote for the website
- KB to contact the accommodation for the Juniors Nationals to see if we can postpone our deposit payment
- LD to forward on funding report to KB to pass around
- LD to contact pub charity to inform them that the accountability will be late as the training does not start until end of July/beginning of August

Financial Report

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- *The financial report was moved by SG and LS second. All the committee agreed.*
- *Payments were moved by SG and second by LS. All the committee agreed.*

Actions:

- SG to forward the forecast around the board

Minutes from previous board meeting & matter arising

Minutes from previous board meeting: approved

- *Moved by LS and second by DH. All the committee agreed.*

Matters arising from previous minutes:

- *Note a change to a resolution in the last meeting minutes*

Was: Lion Foundation – for \$14,462.60 towards costs of senior & junior nationals representative teams

NOW: The Southern Trust – for \$13,413.90 towards the costs of senior & junior national representative teams (note reason for lesser amount is because we cannot apply for the team entry fee at the trust). Reason for change from the Lion foundation is that they only have one hotel in Christchurch and on speaking with them and researching their funding to Christchurch there was a very small change we would get a decent amount of funding.

Summary of actions required:

- *Meeting with Squash NZ 19-5-18*

Actions

- KB to confirm with PM the start time
- KB to add the following to the agenda – Who's doing what at Squash NZ? Jamie's 90day/180 day plan, iSquash, update on HP and planning ahead

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- *Selwyn Submission*

Actions

- SG to present at the Selwyn Council hearing on the 22-5-18.
- KB & DH to attend the hearing as support.

- *Squash HQ*

Pay to play proposal

SG waiting for installation costs.

A discussion took place regarding looking at locking the doors to the upstairs lounge for a security reason. Potential a keycode could be installed, which only HH committee and Squash Canterbury Board members have access to.

SG is meeting with Vaughan Utteridge to look at how Pay for Play at Squash HQ can be promoted within the local area.

Sub Leases

HH and Christchurch WL have expired at need to be updated

Heaters

There seems to be a problem with the heaters and they stay on

Actions:

- SG to find out what the installation costs would be and circulate them to the board.
- SG to speak to LD regarding the funding application
- SG to draft new leases for HH & Christchurch WL
- DH to see if he has a copy of the HH lease in a word document for SG to edit
- KB to speak to Andy the electrician to see if there is anyway of turning overriding them so people can turn them on when they come to play casual squash
- DH at the next HH committee meeting talk to the club about the potential need of putting a lock on the door upstairs into the lounge, with regards to pay n play and for security reasons

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- **Membership Questionnaire**

The board agreed to send the membership questionnaire last week of September, with the purpose of helping plan for 2019.

Actions:

- KB & DH to bring a draft questionnaire to the next meeting

- **Christchurch Squash Club**

The board agreed to offer Christchurch Squash Club a \$10,000 facility grant, subject to Squash Canterbury receiving funding

Actions:

- SG to speak to Christchurch Squash Club prior to their fundraising function to see if they would be happy to accept the proposal

- **Canterbury Events**

SG agreed to be the board rep for the Canterbury Open

Actions:

- KB to ask Di if she will be attending the Canterbury Junior Open in Waimea

Annual Plan

No updates

Operation Goals for 2018

Actions:

- DH to produce an operation goals plan for 2018

Policies to be reviewed

No policies to be reviewed

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Action Register

No actions or matters arising

Round the table update & questions

- *Communication*

The board had a discussion regarding the best way to communicate with our younger members.

Actions:

- KB to set up an Instagram for Squash Canterbury

- *Interclub*

Actions:

- KB & DH look into the feasibility of getting someone to do the interclub admin

Meeting closed: 8.45pm



Signed by David Hawes, Chair.