

## Squash Canterbury Board Meeting Minutes

6.15pm Tuesday 27-3-2018, Squash HQ

**Attendees:** Scott Gardiner, David Hawes, Karen Boag, Paul Monk Lawrence Skurr

**Apologies:** Alina Boyce

### **Funding update**

**It was resolved to go to:**

- **Pub Charity**

To assist with expenses for the representative teams, including – team shirts, squash balls, coaching and court hire for squad training. Amount requested - \$6,713.77

*Moved by SG and second by LS. All the committee agreed.*

**We had successfully received funding for:**

- **Air Rescue & Community Services- \$4752.52**

To assist towards the cost of installation of a heat pump in rooms leased to Christchurch City Weightlifting Club by Squash Canterbury at Sockburn Recreation Centre. Amount requested \$4752.52 GST excl.

- **CERT - \$4,066.91 (22-3-18)**

To assist toward the cost of power at Squash HQ over 12-month period (Feb 18 - Jan 19). We weren't successful with the upgrade the current Squash Canterbury website to keep up with online booking system and other features. Total amount requested \$9633.82 GST excl.

**Future funding priorities agreed by the board;**

- *Representative Team – entrance fees, transport & accommodation costs (Lion Foundation)*
- *Junior Squash Development Officers -Christchurch (Southern Trust)*
- *Squash HQ Upgrade*

**Minutes from previous board meeting approved:**

- *Moved by LS and second by PM. All the committee agreed.*

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### Matters arising from previous minutes:

- *No matters arising*

### Annual Plan Activities – Key Objectives

#### Junior Squash Development (Christchurch)

- *The board asked if Di could come along the next meeting and present her plan for the next month, 6 months & end of project.*

#### Nelson & Marlborough Proposals

- *The board agreed from a funding perspective we need to sharpen up what these agreements will look like. All the board agreed that they didn't want paid employees and it should be a service level agreed.*
- *The board committed to pay for LD to spend some time with Nelson and Marlborough to help secure funding to support this post this year and in future years.*

#### Action required:

- *KB to invite Di along to the next board meeting and ask her to do a presentation*
- *SG to contact Daniel at Squash NZ to ask about funding opportunities for the Top of South Island.*
- *SG update LD on supporting the Top of SI apply for funding applications.*
- *DH to look at a rational behind the allocation of funds against membership and to feed back to Nelson and Marlborough.*

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<b>National Open Day</b> <ul style="list-style-type: none"> <li><i>The board agreed not to subsidise the tear drop flags for the clubs.</i></li> </ul>	<b>Action points</b> <ul style="list-style-type: none"> <li><i>KB to contact squash nz to see if they will look into getting a deal for discounted flags</i></li> </ul>
<b>Annual Plan Activities – Funding &amp; Budgets</b>	
<b>Financial Report</b> <ul style="list-style-type: none"> <li><i>SG tabled a letter for the management from Ashton Wheelan's regarding the audit.</i></li> <li><i>The financial report and forecast was moved by SG and seconded by LS</i></li> </ul>	
<b>Reports</b>	
<b>Policies to be reviewed – no policies to be reviewed</b>	
<b>Action Register</b>	<ul style="list-style-type: none"> <li><i>KB to update and send around</i></li> </ul>
<b>Reports - Actions, Q&amp;A from board reports</b>	
<b>Lawrence Skurr</b> <ul style="list-style-type: none"> <li><i>It was moved by LS and seconded by SG to pay deposits for accommodation for rep teams if required.</i></li> </ul>	
<b>Alina Boyce</b> <ul style="list-style-type: none"> <li><i>Alina has submitted a leave of absence for the next year. The board accepted her request.</i></li> </ul>	

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### Reports - Actions, Q&A Operation Reports

Karen

#### Payments to be authorised

- *Payments where moved by SG and seconded by DH. All the board agreed.*

Signed by David Hawes, Chair.

