

Squash Canterbury Board Meeting Minutes

6.15pm Wednesday 21-2-18, Squash HQ

Attendees: Scott Gardiner, Dave Hawes, Karen Boag, Paul Monk, Lawrence Skurr, Ed Post & Lynz Dick	
Apologies: Alina Boyce	
Christchurch Squash Club Ed Post attended the meeting and gave the board a progress update on the Christchurch Squash Club new build.	
Funding update It was resolved to go to: <ul style="list-style-type: none"> <i>Air Rescue & Community Services;</i> "To assist towards the cost of installation of a heat pump in rooms leased to Christchurch City Weightlifting Club by Squash Canterbury at Sockburn Recreation Centre. Amount requested \$4752.52 GST excl." <i>CERT</i> "To assist toward the cost of power at Squash HQ over 12-month period (Feb 18 - Jan 19) and to upgrade the current Squash Canterbury website to keep up with online booking system and other features. Amount requested \$9633.82 GST excl." <p><i>Moved by SG and second by PM. All the committee agreed.</i></p> Future funding priorities agreed by the board; <ul style="list-style-type: none"> <i>Representative Team – including coaching, facility hire, balls (40 single dot), playing tops, entrance fees, transport & accommodation costs</i> <i>Junior Squash Development Officers (Christchurch & Top of SI) – Commonwealth Games Project</i> 	Actions required: <ul style="list-style-type: none"> <i>LS & LD to meet up to agree what information is required and timescales</i>
Minutes from previous board meeting approved: <i>Moved by PM and second by SG. All the committee agreed.</i>	

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Matters arising from previous minutes: No matter arising

Annual Plan Activities – Key Objectives

Junior Squash Development Officers/Kiwi Sport

The board agreed in principle to move forward with the Commonwealth Games Project proposal for Christchurch and would be keen to support a replicate project for the top of SI, however they would like to know the following;

- *Would the top of SI be interested?*
- *What would the hours look like?*
- *Would they be able to put a management process in place to recruit/ manage the post?*

Moved by PM and second by LS. All the committee agreed.

Action required:

- *KB to send LD a copy of the proposal.*
- *All to pass on their feedback to KB regarding the Christchurch project by 11.30am on Friday 23-2.*
- *KB to come up with what we will require clubs to commit to?*
- *KB to ask the top of SI the questions regarding the project and feedback to the board*
- *KB & DH to meet up on 23-3 to finalise the details and move the Christchurch project forward. Aim to advertise the vacancy w/c 26-2 for two weeks*

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Club Development Officer The board agreed to put this post on hold and prioritise on Junior Development.	
Commonwealth Games	Action required: <ul style="list-style-type: none"><i>PM agreed to lead the section at the Club forum on the Commonwealth Games and to lead on any communication to do with the Commonwealth Games.</i>
HQ Upgrade <ul style="list-style-type: none"><i>No update until the we get pricing back from the Council</i><i>The board agreed that if LD has the time to look into a funding application to install Pay n Play at Squash HQ</i>	Action required: <ul style="list-style-type: none"><i>SG to ask LD if she will have the time within the next couple of months to submit a funding application for Pay n Play to be installed</i>
Plan on a Page - No update	

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Annual Plan Activities – Funding & Budgets

Financial Report

- *Further to feedback, the board agreed to add the cost of the rep coaches into the budget - \$900 (9 hours/coach x \$50/hour)*

Moved by LS and second by SG. All the committee agreed.

- The financial report and forecast was moved by SG and seconded by DH. All in favour

Action required:

- *SG to add the 2018 budget to zero & include rep coaches within the budget*

Reports

Policies to be reviewed – no policies to be reviewed

Reports - Actions, Q&A from board reports

David Hawes

DH is meeting with Kaikoura this weekend.

Action required:

- *DH to feedback from his meeting with Kaikoura*

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Reports - Actions, Q&A Operation Reports	
<p>Payments to be authorised</p> <p><i>Moved by LS and second by PM. All the committee agreed.</i></p>	<p>Action required:</p> <ul style="list-style-type: none"> • <i>KB to process payments</i>
<p>Other finance</p> <ul style="list-style-type: none"> • <i>Rep Kit</i> <p>It was noted that nine Canterbury playing shirts where given to new squad members in 2017 for them to keep. And that 5 tracksuit tops missing (1 – xs, 2 – s & 2 -m) and not been returned.</p>	<p>Action required:</p> <ul style="list-style-type: none"> • <i>LS to follow up with PG regarding missing tracksuit tops</i> • <i>LS to include finding application for rep teams, balls required for tournament (40 single dot)</i> • <i>KB to contact Mark Carter to see if we can sell him the 132 Dunlop blue dot balls, possible in exchange for some other balls.</i>
<p>Coach Force</p> <p>Coach Force Forum – this year the Coach Force forum will focus on the new High-Performance module. The board agreed that if available, Adam Odering & Mike Allred would be our two nominated Coach Force facilitators to attend the forum and that they would also like to financially support John Brown to attend if he is available.</p> <p><i>Moved by LS and second by DH. All the committee agreed.</i></p>	<p>Action required:</p>

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<p>It was agreed that DH would take on board responsibility of Coach Force, with the understanding that this will be reviewed when new board members come on board.</p>	
<p>Interclub</p> <p>The board agreed to budget for six prizes interclub prizes for each programme at \$50/prize. The prizes are for competitions such as fair play, best host club, supper of the week, most improved junior. It was also agreed that division winner for Autumn & Winter Interclub will presented with a take away trophy to keep.</p> <p><i>Moved by PM and second by LS. All the committee agreed.</i></p>	<p>Action required:</p> <ul style="list-style-type: none"> • <i>KB to cost up how much it would cost for the take away trophies?</i>
<p>Nexia 2017 Awards</p>	<p>Action required:</p> <ul style="list-style-type: none"> • <i>DH & PM – to take photo's and do a write up from the awards evening</i>
<p>Ratification of Volunteers Roles</p>	<p>Action required:</p> <ul style="list-style-type: none"> • <i>LS to bring appointments to the next board meetings</i>
<p>Club Forum & Top SI Meeting</p>	<p>Action required:</p> <ul style="list-style-type: none"> • <i>KB add board nominations to the agenda for the Club forum</i>

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AGM	Action required <ul style="list-style-type: none"><i>DH to speak to AB and see if she would like to continue to be on the board</i>
Squash Marlborough Proposal <p>Squash Marlborough have requested a contribution of \$240/squad for their development squads (7) a total of \$1,680.</p>	<ul style="list-style-type: none"><i>To be discussed & agreed by dh & kb</i>

Signed by David Hawes, Chair.

