



Squash Canterbury Board Meeting Minutes

6.30pm Wednesday 28 October 2020 via Zoom

Attendees: Shelly Drummond, Paul Monk, Joseph Williams, Helen Curd-McCullough, Kate Fox, Clark Ellery, Kristy Havill
Apologies: David Hawes
Minutes from the last meeting The minutes of the previous meeting were adopted as a true and accurate record. Moved by KF, seconded by PM. Carried unanimously.
Matters arising from previous meeting Overview and update from action list.
Finance Report The financial report was moved by CE, seconded by PM. Carried unanimously.
Matters arising from finance report: Actions: <ul style="list-style-type: none">• Kristy to follow up with via a phone call with those that have overdue invoices still to be paid from last year or earlier.
Authorise Payments: Authorisation for payments to be made, including the invoice addressed to Strutco Canterbury, was moved by PM and seconded by CE. Carried unanimously.
Operations Report The CEO Report, the CEO 90 Day Plan and the Junior Development Officer Update were noted.
Policies The Codes of Conduct, Risk Register, Communications Plan and Squash HQ Engagement documents were noted.

Signed by Shelly Drummond, Chair



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Actions:

- Paul Monk to provide Kristy with feedback for Codes of Conduct.

Canterbury District Awards

Decision made to not hold a Canterbury District Awards in any physical form. Awards will be announced via social media. Squash Canterbury will instead hold a thank you/season launch event at the beginning of 2021.

Actions:

- Shelly to contact Craig Hibbert and rest of selectors to determine if they wish to award players of the year.
- Most improved players to be determined via iSquash.
- Kristy to notify Squash New Zealand of Squash Canterbury award winners.
- Kristy to design and coordinate awards via social media.
- Kristy to begin organising season launch event.

General Business

Discussion about Martyn Dowson's, new Squash NZ CEO, visit to Christchurch and what we should plan for it. Squash New Zealand have extended an invite for a representative from Canterbury to have VIP privileges at the NZ Senior Nationals. Shelly and Kristy were involved in a call with the other managers and board chairs from Midlands, Otago and Southland that discussed the restructure of the South Island Age Group Teams event

Actions:

- Shelly to arrange a group Zoom call between Martyn and a representative from each Squash Canterbury affiliated club.
- Paul to arrange Board dinner with Martyn.

Meeting closed 7:45pm

Signed by Shelly Drummond, Chair.

A handwritten signature in black ink, appearing to read 'Shelly Drummond', written over a horizontal line.