

Squash Canterbury Board Meeting Minutes

6.30pm Wednesday 19-8-20, via Zoom

Attendees: Shelly Drummond, Paul Monk, Joseph Williams, Helen Curd-McCullough, Kate Fox, Clark Ellery, Kristy Havill

Apologies: David Hawes

Minutes from the last meeting

The minutes of the previous meeting were adopted as a true and accurate record. Moved by PM, seconded by CE. Passed unanimously.

Matters arising from previous meeting (Annual General Meeting)

- Constitution update
- Any 2021 budget items for West Coast/Nelson/Marlborough

Actions:

- Shelly and Kristy to catch up with Clark, Sue and Nic about what they want to see from Squash Canterbury in the regions.
- Kristy to send Paul an editable version of the Constitution for him to look over and suggest changes.

Finance Report

The financial report was moved by PM and seconded by JW. Passed unanimously.

Matters arising from finance report:

Actions:

- Kristy to see if financials can be coded more clearly so that they can be understood easily.
- Paul to provide bank account number so that he can be refunded for a courier cost.
- Shelly to check with Paul Growcott about the outstanding Squashways invoice.
- Shelly and Kristy to ask Elaine to resend invoices to aged receivables holders

Authorise Payments:

Authorisation for payments to be made was moved by CE and seconded by PM. Passed unanimously.

Operations Report

The CEO Report, the CEO 90 Day Plan and the Junior Development Officer Update were noted.

Signed by Shelly Drummond, Chair.



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Actions:

- Di to get in touch with the Lyttelton Rugby Club and see if there are junior players that could be interested in playing squash in the off season.
- Shelly to make contact with the Lyttelton Squash Club and determine interest in affiliating with Squash Canterbury.

Juniors and Masters Representative Teams

An update was provided on the status of the Juniors and Masters teams that are competing at their respective Nationals.

Actions:

- Shelly and Kristy to look into whether finding a sponsor for the Masters team was possible.
- Squash Canterbury to pay the entry fee for the Masters teams event.
- Shelly and Craig Hibbert to continue to work with selectors about the criteria for Junior Nationals team.

Hoon Hay

Overview provided on some maintenance upgrades that need to be done on the lights, as well as showers and toilets that often block. Update on lease agreement.

Actions:

- Kristy, Shelly and David to update and sign the renewed sublease agreement between Squash Canterbury and Hoon Hay Squash Club at Squash HQ.
- David to put together a spreadsheet about lighting options and their costs/savings.

Awards Evening

Discussion around whether there is demand to host an Awards Evening, and if so what it might look like in light of the current COVID-19 situation.

Actions:

- Joe to ask whether The Fitz would be willing to host the event.

General Business

Discussion about policies and procedures, which Kristy is working on. Received positive feedback about Women's Interclub Divisions all being mixed together. Ongoing conversations about which type of ball is used in Christchurch Interclub competitions. Update given on status of Canterbury Open.

Signed by Shelly Drummond, Chair.





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Actions:

- Kristy to give access to the Board for the policies and procedures folder on SharePoint.

Meeting closed 7:39pm

A handwritten signature in blue ink, appearing to read 'Shelly Drummond', with a long horizontal line extending to the right.

Signed by Shelly Drummond, Chair.